



Preparing the Photo Tribute

*To make the process of arranging the Photo Tribute a little easier
you may like to use this as a step by step guide.*

*Please supply all photos (including any video) being used in the Photo Tribute,
as well as the music selections, to Nielsen Funerals no later than
12 noon on the weekday prior to the day of the Funeral Service.*

(If the Funeral is to be held on Monday we will need the photos by 12 noon on Friday please).

If you have any questions please contact Nielsen Funerals on 5623 2771.

- 1** SELECT YOUR SPECIAL PHOTOS
(Usually up to 40 photos per song, depending on the length of your selected music).
- 2** NUMBER EACH OF THE PHOTOS IN THE ORDER YOU WOULD LIKE THEM TO APPEAR
(Photos must be numbered please, this helps to ensure that all photos have been received).
- 3** SELECT THE MUSIC TO ACCOMPANY THE PHOTOS
(Aim for pieces of music at least 3-4 minutes in length).
- 4** SELECT THE PHOTO FOR THE MAIN TITLE SCREEN
(Often the same photo used on the front of the service booklet/keepsake card).

Please see the reverse side of this sheet for more detail.

*The family will receive a copy of the Photo Tribute on a USB as a special keepsake.
Additional copies can be made by the family or purchased from Nielsen Funerals.*

If you choose to prepare your own Photo Tribute:

We would ask that any Photo Tribute prepared entirely by the family will still need to be supplied to Nielsen Funerals by 12 noon on the weekday before the funeral for us to test.

If possible please supply the photo tribute as an MP4 file on a USB stick.

Unfortunately we cannot accept any responsibility for Photo Tributes when we have not been involved with their production.

1 SELECT YOUR SPECIAL PHOTOS (As a guide we suggest choosing up to 40 photos per song).

You are welcome to supply us with a mixture of printed and digital photos.

We are able to scan the printed photos and would ask that any digital photos be supplied to us as .jpeg files on a USB stick (all photos and USB sticks will be returned).

Photos can be a mixture of both individual and group photos, whatever you would like.

We would respectfully suggest that the majority of photos should include the person who has passed away. Where possible please remove photos from frames and albums.

If you choose to scan your own photos please scan them at a high quality, we suggest a minimum of 400 dpi, any less than this may cause the photos to become pixelated when enlarged onto the screen.

Please do not supply your photos to us in a PowerPoint Presentation.

Please try to avoid taking photos of photos as they are not usually as clear as scanning them.

2 NUMBER EACH OF THE PHOTOS IN THE ORDER YOU WOULD LIKE THEM TO APPEAR

The feedback we receive is that Photo Tributes appear best when the photos are shown in a chronological order (younger photos to the more recent). To do this you will need to number each photo in the order it should be shown during the Photo Tribute.

For printed photos please number each photo using a pen or sticker on the back of the photo.

For digital photos please re-name the file as the number it will appear in the Photo Tribute.

(e.g. "1", "2" etc, this is done by right clicking on the file icon once and selecting "rename")

If you need to insert a photo after numbering this you can call it "B" (e.g. "23B")

If you would like the photos in a random order it is still best to number them or select a photo as the first and last image in the Photo Tribute.

3 SELECT THE MUSIC TO ACCOMPANY THE PHOTOS (Aim for pieces of music at least 3-4 minutes in length).

Because the slideshow photos are timed perfectly to the chosen music, we suggest to limiting the number of photos to 40 per song (assuming an average song is 3-4 minutes long) this ensures that the photos do not change too quickly on the screen and this gives people the opportunity time to view each photo.

As a guide, if a song is only 2-3 minutes long you would be best to limit it to 20-30 photos.

If you have more than 40 photos you may need to select a second piece of music.

We would suggest a maximum of two songs with up to 80 photos.

Nielsen Funerals are able to download your chosen piece of music and can supply you with a list of different song suggestions which may help.

4 SELECT THE PHOTO FOR THE MAIN TITLE SCREEN

Because the Photo Tribute is usually played at one special reflection time during the service you will need to select a main holding photo which will be displayed on the screen before the Photo Tribute is played, this title screen will also reappear once the Photo Tribute finishes.

Many families choose to have the same photo used on the front of the service booklet/keepsake card but you can select any other image to have as this main screen photo.

Video can also be used as part of the Photo Tribute.

Please supply the video file to us as an MP4 file on a USB stick or via email.